



## Chartered Teacher of History: CPD requirements

1. Chartered Teachers of History are responsible for their own professional development. Providing annual evidence of professional development upon request is *compulsory* in order to maintain Chartered Teacher of History status, as is payment of the annual fee (currently £20) in the second and subsequent years. Failure to do either will mean removal from the register of Chartered Teachers of History.
2. Chartered Teachers of History are required to submit a Continuing Professional Development Record with a minimum of **35 hours** of activities detailed. These hours should include a mix of internal and external activities.
3. You will be sent an email reminder about your CPD record should it be requested. Completed reports should be submitted within one month of your reminder.
4. The Record should note for each distinctive CPD activity:
  1. **the nature of the activity**
  2. **reflection on how it has developed practice and understanding**
  3. **future development in this area over the next year.**
5. CPD can involve many different types and there is an expectation that Chartered Teachers of History will access a range. The list can include for example:

### Internal

- Working with a learning team on a history issue such as a key stage or a cross-curricular development
- Working with a mentor or coach
- Modelling, master classes and demonstration lessons/practices
- Observing colleagues and providing feedback
- Collaborative enquiry and problem solving/project work
- Self-audits and evaluation of history practice or peer reviews
- Collecting, interpreting and applying feedback and data to inform practice
- Preparing school for Quality Mark or another award
- Observing and analysing student pupil voice to inform planning and practice
- Leading on or contributing to school or other history setting training
- Job enrichment, e.g. rotation of responsibilities, mentoring
- Relevant activities with whole school/trust inset/meetings or history setting training days.

## External

- Attendance at a lecture, course, network meeting, seminar or conference
- Sharing approaches with colleagues from other schools or history settings
- Using an external consultant, lead teacher or expert colleague
- Visiting another school or history setting to observe or take part
- Engaging with subject associations, relevant local societies and organisations
- Engaging with professional and academic journals and texts
- Distance learning programmes
- Research projects
- Involvement in a working group beyond the school or institution
- Presenting papers or running history training
- Involvement in national assessment, eg. awarding bodies
- Secondments, exchanges, placements
- Award bearing programmes
- Involvement with a network, forum or partnership
- Active committee work.

If you have any further queries please don't hesitate to contact Mel Jones on: [melanie.jones@history.org.uk](mailto:melanie.jones@history.org.uk)

See also our **CPD log template**.

For more information about the types of evidence and pathways through the process for different types of history teacher, please consult our **Chartered Teacher Pathways document**.